

## Child Death Review Process / Joint agency response

**Unexpected Child Death: <18 years old**  
**These children should be taken to ED unless clearly inappropriate**

1. **Asap** Lead Clinician to inform the **Police - Tel: 101**, the **Coroner - Tel: 01483-637300 (office hours)** **Out of hours Tel 101 and ask for the on-call Coroner's Officer** and **Social Care via MASH Tel: 0300-470-9100 (office hours)**, **Out of hours contact emergency duty team Tel: 01483-517898**
2. Initial information-sharing and planning discussion held between Lead Clinician, Police and Social Care (to include information from the Ambulance crew; Discussion to be documented in child's records).
3. If Safeguarding concerns are identified, an initial multi-agency strategy discussion/meeting to be convened by Children's Social Care.
4. Police to arrange joint home/scene visit for children under the age of 2 years with Specialist Nurse for Child Death Reviews: **Tel: 07824-350491**. If there is to be a delay in arranging the joint visit, Police to consider carrying out the initial home visit.
5. Inform Child Death Review Coordinator **Tel: 01372-833319 asap**
6. Complete Child Death Review Notification Form A and email to CDOP Co-ordinator **within 24 hours**.  
**Email: [cdop@surreycc.gcsx.gov.uk](mailto:cdop@surreycc.gcsx.gov.uk)**
7. Complete Child Death SI if the case meets the SI criteria and follow Hospital Policy
8. Notify GP
9. **If there are Safeguarding concerns, Health Professional to follow Surrey Safeguarding Children Board procedures and Hospital Safeguarding Children Procedures.**

**CDOP Coordinator cascades information to CDOP Team and to relevant professionals and collates information from all appropriate agencies.**

### CDOP Coordinator

**Emily Welch**

Surrey Safeguarding Children Board  
Fairmount house  
Leatherhead  
Surrey  
KT22 7AH

**Tel: 01372-833319**

**Email:**

**[cdop@surreycc.gcsx.gov.uk](mailto:cdop@surreycc.gcsx.gov.uk)**

### Designated Paediatrician for Child Death Reviews

**Dr Paul Wright**

Maple House  
East Surrey Hospital  
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Redhill  
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**Tel: 01737-231785**

**Email: [paulwright@nhs.net](mailto:paulwright@nhs.net)**

### Specialist Nurse for Child Death Reviews

**Noreen Gurner**

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Woodbridge Road  
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